## Annex 7: Overview of the application and selection procedure

### Phase 1:

Publication of the Call: April 02, 2024

# Call for applications

**Submission of complete applications** by the Helmholtz Centers' Boards of Directors to the Helmholtz Head Office — Deadline: **July 31, 2024** 

Submission of the **letter of intent by the partner university** to the Helmholtz Head Office — Deadline: **October 07, 2024** 



### Phase 2:

Review of **formal criteria** of the application by the Helmholtz Head Office

## Written evaluation

**Written evaluation:** At least two written reviews from international peers will be solicited by the Helmholtz Head Office for each application

**Pre-selection** by the President of the Helmholtz Association on the basis of the written assessments



Information of the Helmholtz Centers about the invitation of the candidates to personally present the proposal



### Phase 3:

### **Selection**

**Preparation of the presentation** for the selection meeting by the candidates

**Individual presentation** of the proposal by the candidates to an independent, interdisciplinary panel of international experts in Berlin – Date: **December 09-10, 2024** 

**Final selection of the candidates** by the selection panel and the President of the Helmholtz Association

Briefing of the candidates by the Helmholtz Centers and the Helmholtz Head Office

Information about decision to the Helmholtz Centers



#### Phase 4:

# Start of funding

Funding approval to the Helmholtz Centers by the President of the Helmholtz Association

Joint appointment by Helmholtz Center and partner university

Not more than 18 months after funding approval: Deadline for submitting the copy of the appointment certificate and start of funding

Funding approval to the Helmholtz Centers