***Template for Draft Proposal Submission: Joint Projects in Biomedical Engineering***

*Formatting Guidelines: Use Arial font, size 11. Set the line spacing to 1.15. The page limit is 5 pages for proposals with two subprojects. For each additional subproject, add 0.5 pages. Italicized text can be deleted.*

Project Overview*(1 page)*

* **Project Title and Acronym**: *Provide a concise, descriptive title and acronym for the project.*
* **Project Duration**: *Specify the timeline (e.g., 2026 – 2028).*
* **Total Budget Requested**: *Indicate the estimated total budget requested from the IVF.*
* **Lead Principal Investigator (PI)**: *Name, Title, Helmholtz Center, Contact.*
* **Other Principal Investigators (PIs)**: *Name, Title, Helmholtz Center, Contact.*
* **External Collaboration Partners**: *Name, Title, Institution, Contact.*

**Project Summary** *(max. 200 words)*

*Provide a brief overview of the goals of the project, innovative aspects, proposed methods, and potential health-related impacts. Mention the partners and their roles in the project.*

Research Question and Objectives *(1.5 pages)*

*Define the research question and explain its relevance to the current state of the field. Provide a brief outline of the subprojects and how they contribute to the overall project goal. Describe the proposed methods and expected results in broad terms.*

Preliminary Data and Feasibility *(1 page)*

*Include preliminary data or pilot studies (if available) to support the feasibility of the project. Discuss the practical feasibility and highlight any potential challenges or risks associated with the research.*

Translation-readiness and Industry Engagement *(0.5 page)*

*Outline how the project will work towards translation-readiness, aiming for tangible health impact. Briefly describe any partnerships with industry and their potential role in the project.*

Timeline & Budget *(1 page)*

*Provide a rough timeline with key phases, milestones, and expected outcomes. Summarize the budget (personnel, consumables, investments) requested and co-funded, per subproject (use table below, Arial 9). Note that collaborators from German universities are eligible for funding, while other external partners (e.g. from industry) are not. University collaborators may be funded through a Funding Transfer Agreement.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project | Cost Category | Cost Type | Total Cost (€) | Requested Funding (€) | Co-Funding (€) |
| Entire Project | Overall |  |  |  |  |
| Subproject 1 | Personnel | e.g. 1 Postdoc (100%, 36 months) |  |  |  |
|  | Consumables |  |  |  |  |
|  | Investments |  |  |  |  |
| Subproject 2 | Personnel |  |  |  |  |
|  | Consumables |  |  |  |  |
|  | Investments |  |  |  |  |

Additional Information *(no page limit)*

**Bibliography:** *List all cited publications in your format of choice here and highlight project specific publications from the PIs involved.*

**CVs:** *Provide a short CV (max. 3 pages) per PI, including up to 10 key publications relevant to the project.*

**Approval for Co-Funding**: *Include signed letters of approval from the Management Board (German: Vorstand) of each participating Helmholtz center. These letters should confirm and detail their commitment to co-funding the project with 25%.*

**Letters of Support / Letters of Intent**: *Include signed letters of support from external collaborators, such as industry or any other academic or non-academic organization (if applicable), explaining their specific contribution and role within the consortium.*

**Other Information**: *You may include furher information that may help evaluate the project. Please keep this to a minimum.*

#### Coordination Unit (if applicable) (1 page)

#### (to be submitted separately from research proposals)

**Hosting Center for Coordination Role**: *Centers interested in hosting must submit a signed letter from their Management Board (German: “Vorstand”) detailing plans to enhance the initiative’s impact and support the position’s long-term establishment (German: “Verstetigung”).*